

PROGRAM SCHEDULE



Program Title:

Ghazi School Digital Learning Improvement Program (GSDLIP)



2026

Program Schedule:

Ghazi School Digital Learning Improvement Program (GSDLIP):

1. Program Initiation & Authorization:

Phase	Activity / Work Package	Start	Finish	Duration	Key Deliverables	Milestones	Stage Gate / Governance Review	Dependencies	Responsible Role
Program authorization approval	Month 1	Month 1	1 month	Signed Program Charter	Program Authorized	Executive Approval Gate	Business Case Approval	Ministry of Education / Program Sponsor	
Program governance structure setup	Month 1	Month 1	2 weeks	Governance framework	Governance Board Established	Governance Readiness Gate	Program Authorization	Program Manager	
Stakeholder identification and mapping	Month 1	Month 1	2 weeks	Stakeholder Register	Stakeholder List Approved	Stakeholder Review Gate	Governance Setup	Program Manager	
Program team recruitment	Month 1	Month 2	4 weeks	Program team assigned	Core Team Mobilized	Resource Mobilization Gate	Governance Setup	Program Manager	
Initial program planning workshop	Month 2	Month 2	2 weeks	Program management plans	Program Planning Approved	Planning Gate	Team Mobilization	Program Manager	

2. Program Planning Phase – Detailed Program Schedule:

Phase	Activity / Task	Start	Finish	Duration	Key Deliverables	Milestone	Stage Gate / Governance Review	Dependencies	Responsible Role
2. Program Planning Phase									
Program planning kickoff meeting	Month 2	Month 2	1 week	Planning kickoff report, planning roadmap	Planning Initiated	Planning Kickoff Gate	Program initiation completed	Program Manager	

Phase	Activity / Task	Start	Finish	Duration	Key Deliverables	Milestone	Stage Gate / Governance Review	Dependencies	Responsible Role
Define program scope framework	Month 2	Month 2	1 week	Scope definition framework	Scope Framework Defined	Scope Preparation Gate	Planning kickoff	Program Manager	
Conduct stakeholder consultation for scope definition	Month 2	Month 2	2 weeks	Stakeholder consultation report	Stakeholder Inputs Collected	Stakeholder Review Gate	Scope framework	Program Manager	
Draft Program Scope Management Plan	Month 2	Month 3	2 weeks	Program Scope Management Plan	Draft Scope Plan Completed	Scope Review Gate	Stakeholder consultation	Program Manager	
Validate scope boundaries and deliverables	Month 3	Month 3	1 week	Scope validation document	Scope Boundaries Approved	Scope Validation Gate	Draft scope plan	Program Board	
Approve Program Scope Baseline	Month 3	Month 3	1 week	Approved scope baseline	Scope Baseline Approved	Scope Approval Gate	Scope validation	Program Board	
Develop high-level program schedule structure	Month 2	Month 3	2 weeks	Program roadmap schedule	Schedule Structure Developed	Schedule Preparation Gate	Scope framework	Program Manager	
Identify key program milestones	Month 2	Month 3	1 week	Milestone list	Milestones Defined	Milestone Identification Gate	Schedule structure	Program Manager	
Develop detailed program schedule baseline	Month 3	Month 3	2 weeks	Program Schedule Management Plan	Draft Schedule Completed	Schedule Review Gate	Milestones defined	Program Manager	
Validate schedule dependencies and resource alignment	Month 3	Month 3	1 week	Dependency analysis report	Schedule Dependencies Confirmed	Schedule Validation Gate	Draft schedule	Program Manager	
Approve program schedule baseline	Month 3	Month 3	1 week	Approved schedule baseline	Schedule Baseline Approved	Schedule Approval Gate	Schedule validation	Program Board	
Conduct program risk identification workshop	Month 3	Month 3	1 week	Risk workshop report	Risks Identified	Risk Identification Gate	Planning phase	Risk Manager	
Perform risk analysis and prioritization	Month 3	Month 3	1 week	Risk analysis report	Risk Assessment Completed	Risk Evaluation Gate	Risk workshop	Risk Manager	

Phase	Activity / Task	Start	Finish	Duration	Key Deliverables	Milestone	Stage Gate / Governance Review	Dependencies	Responsible Role
Develop Program Risk Register	Month 3	Month 3	1 week	Program Risk Register	Risk Register Developed	Risk Documentation Gate	Risk analysis	Risk Manager	
Approve Program Risk Register	Month 3	Month 3	1 week	Approved Risk Register	Risk Register Approved	Risk Review Gate	Risk documentation	Program Board	
Identify and define program benefits	Month 3	Month 4	1 week	Initial benefits list	Benefits Identified	Benefits Identification Gate	Stakeholder consultation	Benefits Manager	
Map benefits to program outcomes and strategic goals	Month 3	Month 4	1 week	Benefits mapping matrix	Benefits Alignment Confirmed	Strategic Alignment Gate	Benefits identification	Benefits Manager	
Develop Benefits Register	Month 3	Month 4	1 week	Benefits Register	Benefits Register Completed	Benefits Documentation Gate	Benefits mapping	Benefits Manager	
Validate benefits with program stakeholders	Month 3	Month 4	1 week	Stakeholder validation report	Benefits Validated	Benefits Validation Gate	Benefits register	Program Sponsor	
Approve benefits baseline	Month 4	Month 4	1 week	Approved Benefits Register	Benefits Defined	Benefits Approval Gate	Benefits validation	Program Board	
Develop procurement strategy	Month 3	Month 4	1 week	Procurement strategy document	Procurement Strategy Defined	Procurement Strategy Gate	Scope baseline	Procurement Lead	
Identify procurement packages	Month 3	Month 4	1 week	Procurement package list	Procurement Packages Identified	Procurement Planning Gate	Procurement strategy	Procurement Lead	
Draft Procurement Management Plan	Month 3	Month 4	1 week	Procurement plan	Draft Procurement Plan Completed	Procurement Review Gate	Procurement packages	Procurement Lead	
Review procurement compliance requirements	Month 4	Month 4	1 week	Compliance assessment report	Compliance Confirmed	Procurement Compliance Gate	Draft procurement plan	Procurement Lead	
Approve Procurement Plan	Month 4	Month 4	1 week	Approved Procurement Plan	Procurement Plan Approved	Procurement Readiness Gate	Compliance review	Program Board	
Compile integrated Program Management Plan	Month 4	Month 4	1 week	Integrated program management plan	Integrated Plan Compiled	Integration Gate	All planning components	Program Manager	

Phase	Activity / Task	Start	Finish	Duration	Key Deliverables	Milestone	Stage Gate / Governance Review	Dependencies	Responsible Role
Conduct governance review of program plans	Month 4	Month 4	1 week	Governance review report	Governance Approval Achieved	Governance Review Gate	Integrated plan	Program Board	
Approve final Program Management Plan	Month 4	Month 4	1 week	Approved Program Management Plan	Program Baseline Established	Stage Gate 1 – Program Baseline Approval	Governance review	Program Board	

3. Infrastructure Development Phase:

Phase	Activity	Start	Finish	Duration	Deliverables	Milestones	Stage Gate	Dependencies	Responsible
Procurement of ICT equipment	Month 4	Month 5	2 months	Laptops, servers, networking equipment	Equipment Procured	Procurement Completion	Procurement Gate	Procurement Plan	Procurement Lead
Internet infrastructure setup	Month 5	Month 6	1 month	High-speed internet installed	Connectivity Operational	Infrastructure Gate	Equipment delivery	IT Team	
Classroom digitalization	Month 5	Month 7	2 months	Smart boards, projectors	Smart Classrooms Ready	Classroom Upgrade Milestone	Infrastructure Review Gate	Equipment arrival	IT Team
Server installation and configuration	Month 6	Month 7	1 month	Learning servers configured	Server Environment Ready	Technology Setup Milestone	Technology Gate	Connectivity	IT Team
Cybersecurity setup	Month 6	Month 7	1 month	Security protocols	Secure IT Environment	Security Readiness Milestone	Security Gate	Server setup	IT Team

Stage Gate 2 – Infrastructure Readiness Approval

4. Digital Learning Platform Development:

Activity	Start	Finish	Duration	Deliverables	Milestones	Stage Gate	Dependencies	Responsible
LMS design	Month 6	Month 7	1 month	System architecture	LMS Design Approved	Design Gate	Infrastructure	IT Development Team
LMS development	Month 7	Month 9	2 months	LMS platform	LMS Prototype Ready	Development Milestone	Development Gate	LMS design
Content digitization planning	Month 7	Month 8	1 month	Digital curriculum plan	Content Strategy Approved	Curriculum Gate	Stakeholder input	Education Specialists
Digital learning content development	Month 8	Month 10	3 months	Digital lessons	Content Library Created	Content Completion Milestone	Content Quality Gate	Curriculum plan

Activity	Start	Finish	Duration	Deliverables	Milestones	Stage Gate	Dependencies	Responsible
System integration testing	Month 9	Month 10	1 month	Tested LMS system	System Tested	Testing Milestone	Technical Gate	LMS development

Stage Gate 3 – Digital Platform Operational

5. Teacher Training & Capacity Building:

Activity	Start	Finish	Duration	Deliverables	Milestones	Stage Gate	Dependencies	Responsible
Teacher digital skills assessment	Month 9	Month 9	2 weeks	Assessment report	Skills Baseline Established	Assessment Gate	LMS readiness	Training Lead
Training curriculum design	Month 9	Month 10	3 weeks	Training curriculum	Training Plan Approved	Training Design Gate	Assessment results	Education Specialists
Teacher training sessions	Month 10	Month 12	3 months	Certified trained teachers	Teachers Trained	Training Completion Milestone	Capacity Gate	Curriculum
Classroom digital teaching pilots	Month 11	Month 13	3 months	Pilot lessons	Pilot Success	Pilot Gate	Teacher training	Teachers

Stage Gate 4 – Teaching Adoption Approval

6. Digital Learning Implementation:

Activity	Start	Finish	Duration	Deliverables	Milestones	Stage Gate	Dependencies	Responsible
Digital teaching rollout	Month 12	Month 15	4 months	Digital teaching integrated	School-wide adoption	Adoption Milestone	Implementation Gate	Pilot success
Student orientation programs	Month 12	Month 13	1 month	Student training sessions	Students Onboarded	Orientation Gate	LMS readiness	Teachers
Monitoring learning engagement	Month 13	Month 16	3 months	Engagement reports	Engagement Metrics Established	Monitoring Gate	Implementation	M&E Team
Continuous support and troubleshooting	Month 12	Month 16	4 months	Technical support reports	System Stability Achieved	Support Gate	Implementation	IT Support

Stage Gate 5 – Full Program Implementation

7. Benefits Realization Phase:

Activity	Start	Finish	Duration	Deliverables	Milestones	Stage Gate	Dependencies	Responsible
Benefits monitoring	Month 14	Month 18	4 months	Benefits performance reports	Benefits Tracking	Benefits Review Gate	Implementation	Benefits Manager
Academic performance evaluation	Month 15	Month 18	3 months	Student performance reports	Academic Improvement Milestone	Education Review Gate	Program Implementation	Education Analysts

Activity	Start	Finish	Duration	Deliverables	Milestones	Stage Gate	Dependencies	Responsible
Teacher adoption monitoring	Month 14	Month 17	3 months	Teacher performance metrics	Adoption Confirmed	Adoption Gate	Teacher training	School Administration
Student digital literacy assessment	Month 16	Month 18	2 months	Literacy assessment report	Digital Literacy Improved	Evaluation Gate	Implementation	Education Specialists

Stage Gate 6 – Benefits Validation

8. Program Transition & Sustainment:

Activity	Start	Finish	Duration	Deliverables	Milestones	Stage Gate	Dependencies	Responsible
Transition of system ownership	Month 17	Month 18	1 month	Operational handover	System Ownership Transferred	Transition Gate	Implementation	Program Manager
IT maintenance planning	Month 17	Month 18	1 month	Maintenance plan	Support Framework Established	Sustainment Gate	Transition	IT Department
Institutionalization of digital learning	Month 17	Month 18	1 month	Digital learning policy	Policy Approved	Policy Gate	Implementation	Ministry of Education
Program closure review	Month 18	Month 18	2 weeks	Program closure report	Program Completed	Final Stage Gate – Program Closure	Benefits validation	Program Board

Key Program Milestones:

Milestone	Month
Program Charter Approved	Month 1
Program Baseline Approved	Month 4
Infrastructure Completed	Month 7
LMS Platform Operational	Month 10
Teacher Training Completed	Month 12
Digital Teaching Fully Implemented	Month 15

Milestone	Month
Benefits Realization Verified	Month 18
Program Closed	Month 18

Program Stage Gates Summary:

Gate	Decision Point
Stage Gate 1	Program Baseline Approval
Stage Gate 2	Infrastructure Readiness
Stage Gate 3	Digital Platform Operational
Stage Gate 4	Teaching Adoption Approval
Stage Gate 5	Implementation Completion
Stage Gate 6	Benefits Validation
Final Gate	Program Closure